

## PRE VISA ASSESSMENT REQUIREMENT

Students applying to attend Victory Life International Bible Training Centre Inc. are required to submit a Pre-Visa Assessment (PVA) before accepting their offer from VLIBTC or paying tuition and overseas student health cover (OSHC) fees.

The steps required to complete this process are set out below:

1. Following receipt of your Application, required references, IELTS Test Report (for Level 3 countries and above) and the appropriate application fee, VLIBTC will assess the application and if approved will provide the applicant with a Letter of Placement (i.e. a letter offering you a place at VLIBTC for the next intake – February or July each year .
2. When the Letter of Placement is received by the prospective student, the student will lodge a Student Visa Application through the normal channels established in your country, together with a copy of the VLIBTC Letter of Placement.
3. The Department of Immigration and Citizenship (DIAC) will assess your Pre-Visa Application and issue you with a letter advising whether they consider you to be a genuine student.

Please note:

If your Pre-Visa Application is approved, DIAC will provide you with an appropriate letter.

If your Pre-Visa Application is refused, DIAC will advise you accordingly.

4. Once you have received your “Approved” letter from DIAC and provided a copy to VLIBTC you will then be sent by VLIBTC:
  - A Letter of Offer and Acceptance (which you must sign and return to VLIBTC)
  - A separate Confirmation of Enrolment (eCoe) will be provided for each of the courses for which you have registered

All documents will need to be submitted to DIAC to support your official Visa application.

5. You will also need to pay tuition fees to VLIBTC and arrange OSHC with an approved organisation and have medical tests, X-rays, etc as required. Submit the checklist of documents required by DIAC).
6. The Department of Immigration and Citizenship (DIAC) will then make a final assessment of your application.
7. If granted a Visa the student should advise VLIBTC and proceed to make the necessary travel arrangements advising VLIBTC of the expected arrival date.
8. If a Visa is not granted you are requested to advise VLIBTC accordingly and what plans you may have for a future application. Your Application and Application Fee will remain current with us for a period of 2 years.

If you have any queries regarding the above please contact us.

Application Checklist:

The application checklist details the information and supporting documents you must provide with your Visa Application. Incomplete applications may be delayed or even refused. Complete applications are more likely to be processed quickly.

See Application Checklist for Vocational Education and Training Visa (Subclass 572) on <http://www.immi.gov.au/allforms/pdf1025L.pdf> for more information on how to apply.

## OVERSEAS STUDENT ENROLMENT PROCESS

